# MINUTES

# TRI-VALLEY TRANSPORTATION COUNCIL

Livermore Airport Administration Building Conference Room

680 Terminal Circle, Livermore CA 94551

July 18, 2016 at 4:00 p.m.

1. **Call to Order, ROLL CALL, and Self-Introductions**

The Tri-Valley Transportation Council (TVTC) was called to order at 4:00 p.m. by the Vice Chair, Councilmember Steven Spedowfski, City of Livermore.

**TVTC Members in Attendance:**

Candace Andersen, Chair, Supervisor District 2, Contra Costa County

Steven Spedowfski, Vice-Chair, Councilmember, Livermore

Arne Olson, Vice Mayor, Pleasanton

David Haubert, Mayor, City of Dublin

Karen Stepper, Mayor, Danville

Scott Haggerty, Supervisor, District 1, Alameda County

**TVTC Staff in Attendance:**

Bob Vinn, City of Livermore

Andy Dillard, Town of Danville

Obaid Khan, City of Dublin

Jamar Stamps, Contra Costa County

Ruben Izon, Alameda County

**Others in Attendance:**

John McPartland, Director, District 5, BART

Dawn Argula, Supervisor Haggerty’s Office, Alameda County

Kevin Schwartz, Mechanics Bank

Zidong Ren, Contra Costa County

1. **Appointment of TVTC Chair, vice chair, and tvtc administrator**

Chair: Motion by Mayor Stepper to elect Councilmember Spedowfski as TVTC Chair; Second by Councilmember Haubert.

Unanimously Approved (Ayes 6: Noes 0: Abstain 0)

Vice Chair: Motion by Chair Spedowfski to elect Councilmember Olson as TVTC Vice-Chair; Second by Mayor Haubert.

Unanimously Approved (Ayes 6: Noes 0: Abstain 0)

Administrator: Motion by Chair Spedowfski to appoint the City of Livermore as TVTC Administrator; Second by Vice-Chair Olson.

Unanimously Approved (Ayes 6: Noes 0: Abstain 0)

1. **PUBLIC COMMENT**

None.

1. **Approval of mEETING Minutes for May 16, 2016**

Motion by Supervisor Andersen to approve the Minutes of May 16, 2016; Second by Mayor Stepper.

Unanimously Approved (Ayes 6; Noes 0; Abstain 0)

1. **Oral Communication**

None.

1. **CONSENT CALENDAR**

None.

1. **Old Business**

None.

1. **New Business**
   * + 1. **TVTC Audit**
       2. **ADOPT Resolution 2016-06 amending the Fiscal Year 2016/17 budget to increase audit services from $5,000 to $7,000 and approving the appropriation of the additional $2,000 to fund the performance of audits for Fiscal Year 2014/15 and Fiscal Year 2015/16.**

Staff gave a brief presentation on the item. Vice-Chair Olson indicated he would like to see both a management letter and an audit report.

Motion by Mayor Stepper to adopt Resolution 2016-06; Second by Supervisor Andersen. Unanimously Approved (Ayes 6; Noes 0; Abstain 0)

* + - 1. **ADOPT Resolution 2016-17 approving a professional services agreement with Cropper Accountancy Corporation for audit services through July 18, 2018 with the possibility of three 1-year extensions.**

Staff gave a brief presentation on the item.

Motion by Supervisor Haggerty to adopt Resolution 2016-07; Second by Vice-Chair Olson. Unanimously Approved (Ayes 6; Noes 0; Abstain 0)

* 1. **APPROVE 2017 TVTC Board Meeting Schedule**

Supervisor Haggerty indicated he has a conflict on January 23, 2017 due to a LAVTA Board meeting. Chair Spedowfski indicated he had the same conflict. Supervisor Haggerty suggested moving the meeting time to 3 pm and meeting at LAVTA’s office.

Motion by Supervisor Anderson to approve the 2017 TVTC Board Meeting Schedule with direction to staff to move the January 23, 2017 meeting to 3 PM at LAVTA’s office if possible; Second by Vice-Chair Olson.

Unanimously Approved (Ayes 6; Noes 0; Abstain 0)

1. **Other Business/Announcements**

Vice-Chair Olson reiterated his request from May 16th directing staff to develop an analysis of alternative banking institutions for the TVTC. Chair Spedowfski, Supervisor Haggerty, Supervisor Andersen and Mayor Stepper concurred with the direction. Staff replied that this analysis has not been completed and will be brought forth to the Finance Committee in the fall at a date to be determined.

1. **ADJOURNMENT**

The meeting was adjourned by Chair Spedowfski at 4:22 p.m.