# MINUTES

# TRI-VALLEY TRANSPORTATION COUNCIL

Danville Town Offices – Large Conference Room

510 La Gonda Way, Danville, CA 94526

May 16, 2016 at 4:00 p.m.

1. **Call to Order, ROLL CALL, and Self-Introductions**

The Tri-Valley Transportation Council (TVTC) was called to order at 4:00 p.m. by the Chair, Supervisor Candace Andersen, Contra Costa County.

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| **Members in Attendance:** | **Present** |
| Candace Andersen, Chair, Supervisor District 2, Contra Costa County  | X |
| Steven Spedowfski, Vice Chair, Councilmember, Livermore | X |
| Arne Olson, Councilmember, Pleasanton | X |
| Scott Perkins, Councilmember, San Ramon | X |
| David Haubert, Mayor, Dublin | X |
| Karen Stepper, Councilmember, Danville | X |
| Scott Haggerty, Supervisor District 1, Alameda County | X |
| **TVTC Staff:** |  |
| Bob Vinn, City of Livermore | X |
| Mike Tassano, City of Pleasanton | X |
| Andy Dillard, Town of Danville | X |
| Paul Keener, Alameda County | X |
| Obaid Khan, City of Dublin | X |
| Lisa Bobadilla, City of San Ramon | X |
| Jamar Stamps, Contra Costa County | X |
| **Others in Attendance:** |  |
| Lindsay D’Andrea, Meyers Nave | X |
| Susan Miller, Contra Costa Transportation Authority  | X |
| Dawn Argula, Alameda County , Supervisor District 1 Office | X |
| Bob (last name inaudible), Danville Resident  | X |

1. **PUBLIC COMMENT**

Bobby Lee, Danville resident: Referencing the Tassajara Road/Camino Tassajara Road project and associated road closure, indicated that some residents are confused as to who is in charge of the project and who residents should direct questions and complaints to. Mr. Lee requested improved communication and public outreach so that residents are better informed. Chair Andersen and Mayor Stepper provided direct contact information to address issues with this project or any other future issues.

1. **Approval of mEETING Minutes for February 24, 2016**

Motion by Vice-Chair Spedowfski; Second by Councilmember Perkins.

Unanimously Approved (Ayes 6; Noes 0; Abstain 1 (Haubert))

1. **Oral Communication**

None.

1. **CONSENT CALENDAR**
	1. ADOPT TVTC Resolution No. 2016-01, professional services agreement with Franklin Management for bookkeeping and accounting services through June 30, 2018. (Action)\*
	2. ADOPT TVTC Resolution No. 2016-02, addendum to professional services agreement with Kimley-Horn for professional engineering and planning services to extend contract through April 30, 2017. (Action)\*
	3. ADOPT TVTC Resolution No. 2016-03 and APPROVE City of Pleasanton Tri-Valley Transportation Development Fee Allocation Request. (Action)\*

Consent Calendar unanimously approved on a motion by Mayor Stepper; Second by Councilmember Olson (Ayes 7; Noes 0; Abstain 0)

1. **Old Business**

None.

1. **New Business**

**ACCEPT 2015 TVTC Financial Report, as recommended by the TVTC Financial Subcommittee. (Action)**

Motion by Councilmember Perkins; Second by Vice-Chair Spedowfski.

Unanimously Approved (Ayes 7; Noes 0; Abstain 0)

* 1. **ADOPT TVTC Resolution No. 2016-04 and APPROVE Fiscal Year 2016/2017 TVTC Budget, as recommended by the TVTC Financial Subcommittee. (Action)**

Motion by Councilmember Perkins; Second by Councilmember Olson.

Unanimously Approved (Ayes 7; Noes 0; Abstain 0)

* 1. **ADOPT TVTC Resolution No. 2016-05 and APPROVE Town of Danville Tri-Valley Transportation Development Fee Allocation Request. (Action)**

TVTC Counsel recommended some additional language for Resolution 2016-05; a third section under the “resolved” recitals, *“And any other related action to further the intent of the resolution.”*

Supervisor Haggerty recommended TVTC staff provide Tri-Valley Transportation Development Fee projections to determine project funding could be allocated on schedule. The Board will receive report on the Strategic Expenditure Plan Update at a future meeting where fee projection information will be provided.

Motion by Councilmember Perkins; Second by Mayor Stepper.

Unanimously Approved (Ayes 7; Noes 0; Abstain 0)

1. **Other Business/Announcements**
2. Councilmember Olson inquired about the minimum account balance required at Mechanic’s Bank in order to have bank fees waived. Staff estimated the minimum amount required is $500,000. Councilmember Olson suggested investigating other banks that would allow lower minimum balances. Supervisor Haggerty concurred. Suggested banks included Union Bank and Fremont Bank. Chair Andersen recommended referring the matter to the Finance Subcommittee. TVTC may issue a request for proposals.
3. **ADJOURNMENT**

The meeting was adjourned by Supervisor Candace Andersen at 4:37 p.m.