

TRI-VALLEY TRANSPORTATION COUNCIL

TRI-VALLEY TRANSPORTATION COUNCIL RESOLUTION NO. 2026-05

A RESOLUTION ADOPTING THE TRI-VALLEY TRANSPORTATION COUNCIL PROPOSED FY27 ADMINISTRATIVE OPERATING BUDGET

WHEREAS, on October 18, 2013 the Tri-Valley Transportation Council (“TVTC”), consisting of the County of Alameda, the County of Contra Costa, the Town of Danville, the City of Dublin, the City of Livermore, the City of Pleasanton, and the City of San Ramon, entered into a Joint Exercise of Powers Agreement (“JEP A”) effectively establishing TVTC as a separate public entity duly organized and existing under the Constitution and other laws of the State of California; and

WHEREAS, the JEP A establishes: 1) a framework for TVTC to enact a development fee necessary for implementation of transportation improvements; 2) funding goals for transportation improvements; 3) mechanisms for collecting, managing and disbursing development fees for implementation of transportation improvements; and 4) facilitation of cooperative regional planning efforts through adoption and implementation of regional transportation action plans, the Strategic Expenditure Plan and fee program; and

WHEREAS, the JEP A under section 5(b)(iii) authorizes TVTC to prepare and adopt a budget for TVTC’s administrative functions; and

WHEREAS, the annual budget includes costs for ongoing administrative functions, including administrative staff support, accounting services, audit services, legal services, treasurer oversight, insurance, website services, and banking services; and

WHEREAS, staff prepared the FY27 budget (Exhibit A), which totals \$95,700 for administrative costs and remains unchanged in total amount from the approved FY26 administrative budget; and

WHEREAS, all line items in the Fiscal Year 2027 Budget remain unchanged from the previously approved Fiscal Year 2026 Budget except for reductions in Accounting Services (from \$20,000 to \$17,500) and Legal Services (from \$20,000 to \$17,500), offset by the establishment of a new line item for Professional Services in the amount of \$5,000, resulting in no net increase to the overall administrative budget; and

WHEREAS, the proposed FY27 Budget includes an additional \$5,000 appropriation for discretionary Professional Services to provide flexibility for engaging planning or consulting expertise as may be needed to evaluate recent and evolving legislative changes and their potential implications for the Tri-Valley Transportation Development Fee program, fee rates, nexus assumptions, housing-related exemptions, and ongoing compliance requirements, as well as providing supporting analysis to ensure compliance with evolving requirements; and

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WHEREAS, the TVTC Finance Subcommittee reviewed and recommended approval of the proposed FY27 budget;

NOW THEREFORE BE IT RESOLVED THAT: the TVTC adopts the FY27 operating budget, attached hereto and incorporated herein as Exhibit A, in the total amount of \$85,700; and

BE IT FURTHER RESOLVED THAT the TVTC Administrator is hereby authorized to transfer funds between individual line items within the approved FY27 administrative budget as necessary to meet the demands of administering the TVTC program, provided that:

1. the total amount of the overall administrative budget is not increased,
2. any such transfers are reported to the TVTC Finance Subcommittee or the full Board at the next regular meeting following the transfer, and
3. for audit purposes, if any such transfers are made, the TVTC Administrator shall prepare a brief memo advising of the transfer, identifying the date of the Board action delegating this authority, and attaching a revised budget reflecting the transfer, with such documentation maintained in the records for review by auditors as required.

PASSED, APPROVED AND ADOPTED at the meeting of February 9, 2026, by the following votes:

AYES: Andersen, Haubert, Josey, Morgan, Rubio, Testa, Wang

NOES: None

ABSENT: None

ABSTAIN: None

Signed by:

Renee Morgan

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Renee S. Morgan, Chair
Tri-Valley Transportation Council

ATTEST:

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Allan Shields,
TVTC Administrator